

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier entity and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

Carbon Reduction Plan

Supplier name: EDGE PS

Publication date: October 2025

Commitment to achieving Net Zero

EDGEPS is committed to achieving Net Zero emissions by **2040**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
<i>This is a historic baseline which deviates from the requirements under this measure</i>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	0 Tonnes
Scope 2	10.40 Tonnes
Scope 3 (Included Sources)	190.14 Tonnes
Total Emissions	200.54 Tonnes

Current Emissions Reporting

Reporting Year: 2024	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0
Scope 2	6.02 Tonnes
Scope 3 (Included Sources)	183.00 Tonnes
Total Emissions	189.02 Tonnes

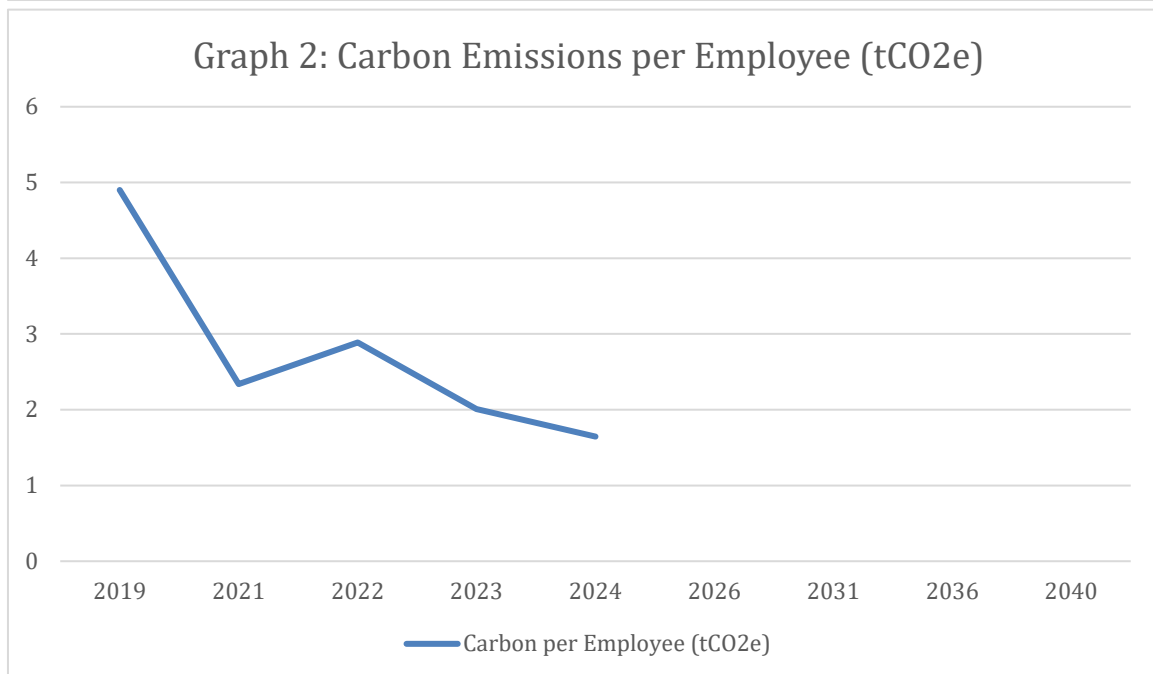
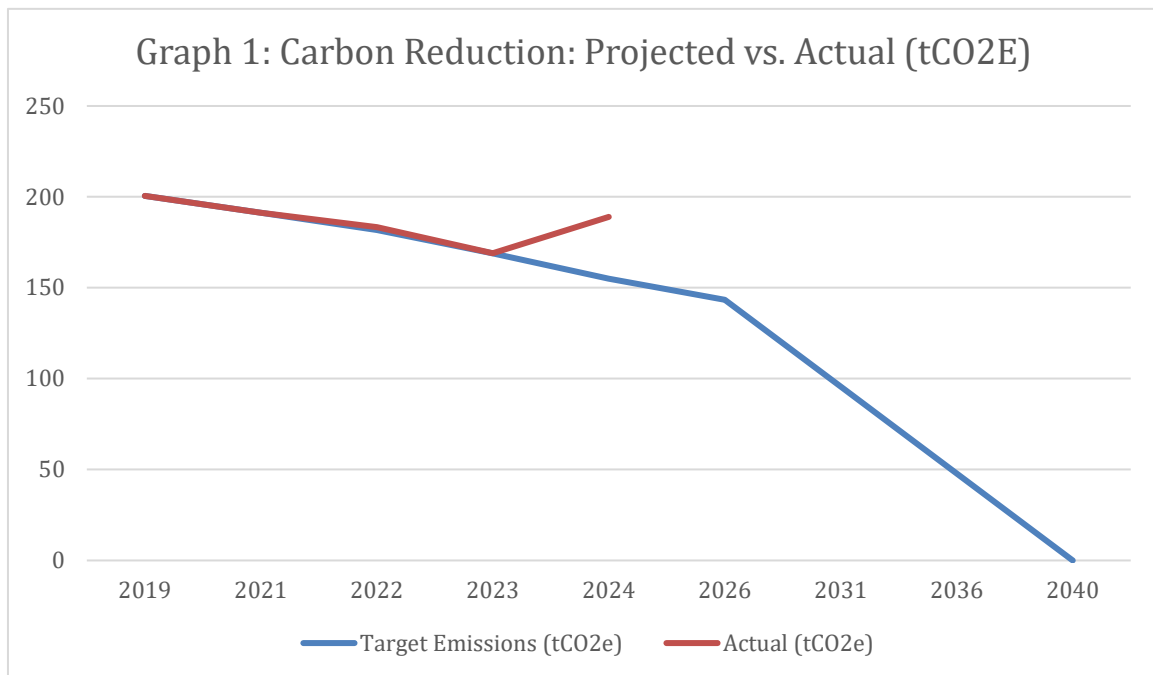
Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- EDGE PS is targeting Net Zero Emissions across its activities by 2040. This target includes all emission sources covered in PN06/21

We project that carbon emissions will decrease to 127 tCO₂e by 2028. This is will be a reduction of **25 %** over the previous 5 years.

Progress against these targets can be seen in the graph below:



As a consultancy business that is going through a growth period, our carbon emissions have increased in the previous 12-months and against our 2019 baseline. This is because our largest contribution to our carbon emissions is employee travel and commuting (scope 3), and our employee numbers have significantly increased – 11% in the previous 12-months and 180% against our 2019 baseline. Despite implementation of carbon reduction initiatives linked to employee travel and commuting, such as cycle to work and BEV schemes, car sharing initiatives and promoting the use of public transport, the increase in employee numbers has directly resulted in an increase in carbon emissions. As an alternative metrics, we have calculated our carbon emissions per employee in graph 2, which shows a negative trajectory in accordance with our overarching carbon reduction plan.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline.

Carbon reduction initiatives implemented to date

- Introduction of a cycle to work scheme
- ISO14001 certification
- Flexible working policy
- Reduced business travel through remote working
- Car sharing initiatives
- Green Car Policy / initiative

In the future we hope to implement further measures such as:

- Public Transport first strategy
- Low carbon initiatives within all of our offices
- Offsetting our carbon impact
- Roll out carbon training for all members of the organisation

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Lee Simmonite, Director



Nicholas Phelan, Director

Date: 10th October 2025

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>